

**City of Southgate**  
122 Electric Ave. Southgate, KY 41071  
859-441-0075



**Civil Citation**

Date issued: 12/18/2021

Case #: 210105  
Time of Citation: 9:00  
Re: 146 VALLEY VIEW DR, SOUTHGATE KY  
PIDN: 999-99-10-878.00

POPE MELISSA J  
146 VALLEY VIEW DR  
SOUTHGATE, KY 41071-0000

**Property Maintenance Code Section: 302.1 Sanitation**

**304.2 Protective treatment**

**304.7 Roofs and drainage**

**307.1 Accumulation of rubbish or garbage**

**Fact(s) Constituting Offense(s):**

\* Outside Storage & Discarded Items – remove tarp, boxes, lawn mower, exterior storage, discarded chairs & basketball hoop from side yard, rear yard, driveway and rear porch. All storage items must be kept in an enclosed structure. \* Soffit - repair or replace all missing soffit material. \* Porch Ceiling and roof structure - repair or replace dilapidated porch trim, ceiling and soffit material. \* Paint - paint porch ceiling, gable and trim and where paint is peeling, faded, chipping or water stained. \* Grass/Weeds - cut and maintain grass and weeds at property. \* Trash / Rubbish - all trash and rubbish must be kept in garbage containers with lids. Date of violation 11/16/2021 through 12/16/2021.

**Total Fine: \$5,000.00**

**TO THE ABOVE NAMED PERSON(S):**

You are notified that you are in violation of the above section(s) of the City of Southgate Code of Ordinances and/or the International Property Maintenance Code as adopted by the City of Southgate.

**IF YOU DO NOT CONTEST THIS CITATION**, you must pay the amount shown above as "Total Fine" at the Office of the City Clerk, 122 Electric Avenue, Southgate, KY 41071, **within seven (7) calendar days from the date the Citation was issued.**

**IF YOU DO CONTEST THIS CITATION**, you must request a hearing before the City of Southgate Code Enforcement Board **within seven (7) calendar days from the date the Citation was issued.** Appeal forms are available from and may be submitted to the Office of the City Clerk, 122 Electric Avenue, Southgate, KY 41071. If the Board determines that no violation was committed, an order dismissing the Citation shall be entered. If the Board determines that a violation has been committed, an order may be issued upholding the Citation, and the Board may impose a fine up to \$50.00 per day per violation, up to a maximum of \$10,000.00 per Citation, or require you to remedy a continuing violation to avoid a fine, or both.

**IF YOU FAIL TO PAY THE CIVIL FINE SET FORTH IN THIS CITATION OR CONTEST THE CITATION WITHIN THE TIME ALLOWED**, you shall be deemed to have waived the right to a hearing before the Code Enforcement Board to contest the citation; the determination that the violation was committed shall be final; the citation as issued shall be deemed a Final Order determining that the violation was committed and imposing the civil fine as set forth in this Citation; and you shall be deemed to have waived the right to appeal the final order to Campbell District Court.

Code Enforcement Officer's Name: John Lauber

Code Enforcement Officer's Signature: \_\_\_\_\_

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POPE MELISSA J  
146 VALLEY VIEW DR  
SOUTHGATE, KY 41071-0000

POPE MELISSA J :

On 04/28/2021 the City of Southgate issued you a Notice of Violation. This notice required you to correct all noted violations within a specified time period. A re-inspection of the property was conducted on 12/16/2021. The following violations were not corrected as required or have occurred again (see attached code sections and/or photographs for details):

**Fact(s) Constituting Offense(s): \* Outside Storage & Discarded Items – remove tarp, boxes, lawn mower, exterior storage, discarded chairs & basketball hoop from side yard, rear yard, driveway and rear porch. All storage items must be kept in an enclosed structure. \* Soffit - repair or replace all missing soffit material. \* Porch Ceiling and roof structure - repair or replace dilapidated porch trim, ceiling and soffit material. \* Paint - paint porch ceiling, gable and trim and where paint is peeling, faded, chipping or water stained. \* Grass/Weeds - cut and maintain grass and weeds at property. \* Trash / Rubbish - all trash and rubbish must be kept in garbage containers with lids.**

302.1 Sanitation

All exterior property and premises shall be maintained in a clean, safe and sanitary condition and all outdoor storage shall be removed. The occupant shall keep that part of the exterior property which such occupant occupies or controls in a clean and sanitary condition.

304.2 Protective treatment

All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints as well as those between the building envelope and the perimeter of windows, doors, and skylights shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.

304.7 Roofs and drainage

The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.

307.1 Accumulation of rubbish or garbage

All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.

Therefore, the City has issued a Citation for the violations that were not corrected. Attached for your review is the Citation. **Please submit payment for the amount listed under Total Fine. The fine must be paid within seven (7) calendar days of the date of the Citation. If you fail to respond, you shall be deemed to have waived the right to a hearing before the Code Enforcement Board to contest the citation; the determination that the violation was committed shall be final; the citation as issued shall be deemed a final order determining that the violation was committed and imposing the civil fine as set forth in this Citation; and you shall be deemed to have waived the right to appeal the final order to Campbell District Court. The fine may be submitted in person or by mail at the following address:**

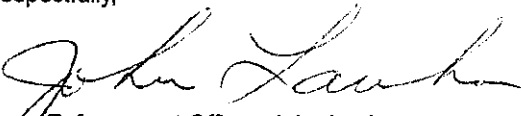
City of Southgate Clerk's Office  
122 Electric Avenue  
Southgate, KY 41071

Please remember that you are still required to correct any and all outstanding violations. The City shall conduct a re-inspection of the property on 01/18/2022. If any violations remain, additional Citations may be issued. The City may also pursue enforcement and resolution through appropriate legal action. *Any action taken by the City of Southgate to abate the violations shall be charged against the real estate upon which the structure is located and a lien shall be placed upon such real estate.*

*If you wish to appeal this Citation, you may submit an application for appeal within seven (7) calendar days from the date of this notice. Applications may be picked up and submitted to the City Clerk's office at 122 Electric Avenue, Southgate, KY, 41071 or obtained from the website at [www.southgateky.org](http://www.southgateky.org).*

The City appreciates your cooperation in this matter. Thank you for your efforts in keeping Southgate a clean and safe community in which to live, work and play. If I can be of assistance or you have any questions about this citation please feel free to contact me at 859-760-0926 or [codeofficer@southgateky.org](mailto:codeofficer@southgateky.org).

Respectfully,



Code Enforcement Officer, John Lauber  
Cp. City Clerk's Office, Property Records



