

**CITY OF SOUTHGATE
COUNCIL MEETING MINUTES
September 1, 2021
301 W. Walnut St.**

Call to Order: City Clerk Barton called the meeting to order at 6:30 pm. Mayor Hamberg was absent. She asked for a motion to appoint a chairperson for the meeting. **Motion/Second: Hayley/Messmer to appoint Councilman Anderson as chairperson of this meeting. Approved by vote: Aye 5 Nay 0.**

The following answered roll call: Council Members Anderson, Hayley, Robisch, Messmer, and Owen were present. Also present: City Clerk Barton, Finance Director/Treasurer Hudson, Police Chief Christmann, Public Works Foreman Bowman and City Attorney Stewart. Councilman Melville and Fire Chief Beatsch was absent.

Public Comments: Park & Tree Board Co Chairman Theis read the Aug. Green Thumb Awards for 243 Ridgeway (Bryan) and 110 Joyce (Link).

Approval of regular meeting minutes 8/18/21. Motion/Second: Hayley/Owen. Approved by vote: Aye 5 Nay 0.

Public Works: Public Works Foreman Bowman had no report.

Public Safety: Council Member Anderson had no report, but discussed a possible new position of Safety Officer who could enforce ordinances for parking and code enforcement. This would help cover the days that John Lauber, Code Enforcement Officer is not here. Council discussed the waste collection ordinance. A motion was made to refer this to the Mayor for review of a new position. **Motion/Second: Owen/Robisch. Approved by vote: Aye 5 Nay 0.**

Police Chief Christmann said the two old cruisers will be sold on gov deals. He said KLC presented a plaque to the Police Dept. for their safety and liability review. This reduced liability and risk and helps with insurance ratings. Fire Chief Beatsch was absent, but Councilman Messmer reported for Fire Chief Beatsch on the dates of the Block Party: Sept. 17 and 18.

Code Enforcement: Councilman Messmer reported that 72 notices were sent and \$7,000 in fines were issued since last month's report.

Community Relations & Recreation: Council Member Owen reported on the First Responders 5K run and asked Council to reimburse him \$600 for costs related to the race. He said there were about 20 participants. **Motion to reimburse Mr. Owen for race costs up to \$600. Motion/Second: Owen/Messmer. Approved by vote: Aye 5 Nay 0.**

Public Buildings: Council Member Robisch reported that the storage shed (behind the City building) will get gutters installed next week.

Finance and Administration: Council Member Hayley reported she reviewed the payables. **Motion to approve the July Financials. Motion/Second: Hayley/Owen. Approved by vote: Aye 5 Nay 0.** Ms. Hayley announced her resignation to Council because she is moving out of the city. **Motion to accept her resignation. Motion/Second: Anderson/Robisch. Approved by vote: Aye 5 Nay 0.** There was discussion of council vacancy and procedure. A motion was

made to follow the procedure used the last time there was a vacancy. **Motion/Second: Owen/Robisch. Approved by vote: Aye 5 Nay 0.**

Finance Director/Treasurer Hudson had no report. City Clerk Barton said she is working on the tax bills and they should be mailed on Oct. 1.

City Attorney Stewart had no report, but read the following:

Ordinance 21-07 Amend pay class for Police Department (second reading). Motion/Second: Robisch/Hayley. Approved by vote: Aye 5 Nay 0.

Ordinance 21-08 Establish real and personal property tax rate (second reading). Motion/Second: Hayley/Owen. Approved by vote: Aye 5 Nay 0.

Ordinance 21-09 Establish firehouse tax rate (second reading). Motion/Second: Robisch/Hayley. Approved by vote: Aye 5 Nay 0.

Ordinance 21-10 Establish motor vehicle tax rate (second reading). Motion/Second: Hayley/Owen. Approved by vote: Aye 5 Nay 0.

Order 21-08 Appoint Tim Mitchell, part-time police specialist. Motion/Second: Robisch/Owen. Approved by vote: Aye 5 Nay 0.

Order 21-09 Appoint Joe Boyce, full-time police specialist. Motion/Second: Hayley/Owen. Approved by vote: Aye 5 Nay 0.

Old Business: Councilman Owen requested that the waste ordinance be amended. **Motion/Second: Owen/Messmer. Approved by vote: Aye 5 Nay 0.**

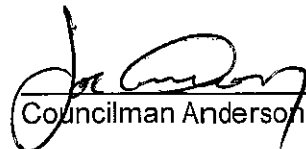
New Business: Councilman Messmer requested that both meetings in the month be recorded. City Clerk Barton said she would check with Mayor Hamberg and Campbell County Media.

Payment of Vouchers: Check vouchers #30782-30829 were presented for Council's review.

Mayor & Council Comments: none.

Announcements: none.

Adjournment: There being no further business, **Motion/Second: Hayley/Messmer. Approved by vote: Aye 5 Nay 0.**



Councilman Anderson, Meeting Chairman

ATTEST: Brandi Barton
Brandi Barton, City Clerk