



PUBLIC WORKS RIGHT-OF-WAY ENCROACHMENT PERMIT

122 Electric Avenue, Southgate, KY 41071 Phone: 859-441-0075 Fax: 859-441-0244

Type of Encroachment: Street Sidewalk Other: _____

Location of Obstruction: _____

Brief Description of Work: _____

Date & Time Activity To Commence: _____ Date & Time Activity To Be Completed: _____

Applicant Name: _____ Occupational License#: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____ Phone: _____

Applicant Must Comply With All Conditions Below:

- The above applicant will be responsible for notifying the City of Southgate Police Department (859-441-7473) and the City of Southgate Fire Department (859-441-1422) a minimum of one (1) hour before starting activity.
- The above applicant will provide signage at each end of street/sidewalk or property with detour arrows to alert vehicles/pedestrians of activity in progress. Traffic control (vehicular and pedestrian) shall be in accordance with the City of Southgate "Temporary Traffic Control Requirements."
- Use extreme caution at any overhead utility lines.
- The above applicant will make effort to complete work as quickly as possible to reduce the obstruction time.

Conditions Pertaining To Construction:

- The above applicant will stand ready at all times to move all equipment out of the street to facilitate emergency vehicle access.
- Under no circumstances shall equipment be left unattended and the public be allowed to walk under ladders or scaffolding unless specifically designed in accordance with OSHA standards and approved. The area must be roped off for pedestrian traffic which must be directed to the other side of the road unless four (4) or more feet of sidewalk width remains unobstructed. This can be done with cones, barricades, and/or flagging tape.
- The above applicant will be sensitive to the residents, businesses, and patrons adjacent to the area and will keep all outside noise to a minimum.

Special Conditions: _____

- **All encroachment and restoration activities shall be in accordance with the attached City of Southgate Ordinance 15-02.**
- **\$25 Fee. Includes administrative review, site inspection and follow-up inspection. Any other inspections are an additional \$25 each.**
- **Include sketch of work area and affected streets, sidewalks, buildings, etc.**

The undersigned permit applicant shall indemnify and hold harmless the City of Southgate and its agents for any and all injuries or losses resulting from the proposed activity related to this temporary encroachment permit. Approval does not relieve Contractor from obligations and responsibilities to protect traffic and personnel. Other permits may be necessary and it is Contractor's responsibility to obtain any and all necessary permits related to the activity. The Applicant agrees to comply with all conditions listed.

APPLICANT OR AUTHORIZED AGENT SIGNATURE & TITLE

DATE

APPROVED: _____

DATE: _____

PERMIT # _____