

**CITY OF SOUTHGATE
COUNCIL MEETING MINUTES
January 3, 2024
122 Electric Ave.**

Call to Order: Mayor Hamberg called the meeting to order.

The following answered roll call: Council Members Anderson, Melville, Messmer, Okura, Lycans, and Wegener were present. Also present: City Clerk Barton, Finance Director/Treasurer Edgley, Police Chief Christmann, Public Works Foreman Bowman Fire Chief Beatsch, and City Attorney Stewart.

Public Comments: none.

Approval of regular meeting minutes 12/6/23. Motion/Second: Melville/Okura. Approved with correction by vote: Aye 6 Nay 0.

Public Works: Councilman Melville talked about the street projects for 2024. City Engineer Shumate discussed the streets of Electric Ave., Beech Rd to North, and the City additional parking lot by the City Garage. Mr. Shumate, City Engineer said he will get the bid documents prepared. There was discussion about an option for rolled curbs at the Garage parking lot. Discussion of a bond with KY League of Cities and Finance Director Edgley recommended a 20 year loan. **There was a Motion to take a 20 year bond with KLC for approximately \$780,000 for the street projects 2024. Motion/Second: Wegener/Lycans. Approved by vote: Aye 6 Nay 0.**

Councilman Melville also reported that NKY Water District was planning on doing a new main on Valley View in 2024. The City will wait to do repairs to this street until after the work is done. There was discussion of parking on the streets at Memorial Point. It is a problem to turn in the cul-de-sac so parking restriction signs will be put up. An update on the Public Works truck was given. There is an additional cost of approximately \$6,000 to put new lights on the new truck. Knapheide is not able to transfer the lights from the old dump truck on to the new truck bed.

Public Works Foreman Bowman had no report.

Public Safety: Councilman Anderson had no report. He stated that there will be a meeting on Jan. 8 to discuss the expansion of the Police evidence room.

Police Chief Christmann said that he will have an annual report at the Feb. council meeting.

Fire Chief Beatsch said the Community Christmas party went well. The Installation of officers will be on Saturday Jan. 6. The Fire Department will be recognizing members who have served for 50 years. Chief Beatsch said the old ambulance is in use as a backup as it is fully equipped.

Code Enforcement: Councilman Messmer said there were 33 new cases and \$2,100 fines issued.

Community Relations & Recreation: Council Member Okura said the next Park & Tree Board meeting will be on Jan. 8. The application for Tree City USA has been submitted. The playground

equipment was ordered. Public Works will start on demo of the old equipment. New equipment will be coming in the Spring.

Public Buildings: Councilman Lycans had no report. Mayor Hamberg mentioned that the Community Center sidewalks may need to be pressure washed.

Finance and Administration: Council Member Wegener said he reviewed the payables. Motion to approve Nov. financials. **Motion/Second: Wegener/Okura. Approved by vote: Aye 6 Nay 0.**

Finance Director Edgley said the budget is at 42% thru the year and on target for expenses. Ms. Edgley said the auditors will present the audit in Feb. City Clerk Barton said the City started with a new payroll service on Jan. 1. Tax collection is at 95% currently. There was discussion of amending the hours to serve alcoholic beverages at the City's establishments. There was a request to make it an earlier time on Sundays.

City Attorney Stewart discussed the ABC ordinance chapter 111 and possible changes. Council directed City Attorney to consider this as first reading. **Motion to have amended ordinance of second reading at next council meeting. Motion/Second: Lycans/Messmer. Approved by vote: Aye 5 Nay 0.** Mrs. Stewart read the following:

Ordinance 24-01 Adopt the supplement to Code of Ordinance (first reading)

Old Business: Mayor Hamberg discussed the street bond for Memorial Point. Ashley Construction would like the bond released since the City has taken responsibility for the streets.

New Business: Mayor Hamberg discussed the schedule for Sunrock development (Stage 1) zoning approval on Jan. 17 and Feb. 7 for first and second readings. City Attorney Stewart discussed in detail what Council can take into consideration when voting on the development. There was discussion of moving forward with a hybrid style review. Public comments will be heard at the Jan. 17 meeting, however, council's decision will be based only on the Campbell County Planning & Zoning administrative record.

Duke Energy informed the City that it is time to do a renewal of the franchise agreement. Mayor Hamberg mentioned the request for funds and discretionary road funds.

Payment of Vouchers: Check vouchers #34102-34167 were presented for Council's review.

Mayor & Council Comments: none.

Announcements: none.

Adjournment: There being no further business, **Motion/Second: Anderson/Melville. Approved by vote: Aye 6 Nay 0.**

ATTEST: Brandi Barton
Brandi Barton, City Clerk


James Hamberg, Mayor