

**CITY OF SOUTHGATE  
COUNCIL MEETING MINUTES  
Nov. 20, 2024  
122 Electric Ave.**

**Call to Order:** Mayor Hamberg called the meeting to order.

**The following answered roll call:** Council Members Anderson, Lycans, Melville, Messmer, Okura, and Wegener were present. Also present: City Clerk Barton, Finance Director/Treasurer Edgley, Police Chief Christmann, Fire Chief Beatsch, Public Works Foreman Bowman and Assistant City Attorney Meehan.

**Public Comments:** Mayor Hamberg presented a plaque to the representatives of the VFW and congratulated the Post 3186 for receiving the National Community Service Award by the Veterans of Foreign Wars in 2023-2024. The Mayor thanked the VFW for their service to the City of Southgate residents.

Cindy Minter, Director of the Campbell County Planning & Zoning Commission spoke about the medical cannabis text amendment changes and the need for the City to pass an ordinance by Dec. 31, 2024. Mrs. Minter also discussed a text amendment change request from a Southgate resident who would like to build an accessory dwelling unit on their property. Mrs. Minter explained ADUs and took questions from Council. This ordinance will come to Council in Jan. or Feb. 2025. Mrs. Minter said the comprehensive plan for the county is in process and she will discuss at a later date when it is complete.

**Approval of meeting minutes 11/6/24. Motion/Second: Okura/Lycans. Approved by vote: Aye 6 Nay 0.**

**Public Works:** Councilman Melville said the City interviewed and hired a new Public Works Laborer who will start on Dec. 2. He said Public Works Dept. is picking up leaves and decorating for Christmas with the tree and nativity. Public Works Foreman had no report.

**Public Safety:** Councilman Anderson said Dan Speier submitted the SWEMS financials ending 6/30/24. Police Chief Christmann had no report. Fire Chief Beatsch said the dept. is looking into estimates to repair the old squad. The new squad is in service.

**Code Enforcement:** Councilman Messmer had no report

**Community Relations & Recreation:** Council Member Okura said the City tree lighting will be Nov. 30, the Christmas Home Décor contest will be Dec. 9, and the awards will be given at the Community Christmas Party on Dec. 15.

**Public Buildings:** Councilman Lycans had no report.

**Finance and Administration:** Council Member Wegener said he reviewed payables and everything looked fine. Finance Director Edgley had no report. City Clerk Barton asked Council to submit their scripts for Kid's Night. Tax collection is at 44%. Assistant City Attorney Meehan had no report.

**Old Business:** The City is still waiting on several parts for the playground. We are also waiting on approval for the changes proposed in the LWCF grant at the park where the old tennis courts were located.

**New Business:** Mayor Hamberg discussed the KLC coming to do a strategic plan "Vision 2025-2030-2035". He said this was budgeted in this fiscal year. There has not been a strategic plan before. **There was a motion to authorize the Mayor to sign the agreement with the KLC to do the strategic plan. Motion/Second: Melville/Anderson. Approved by vote: Aye 6 Nay 0.**

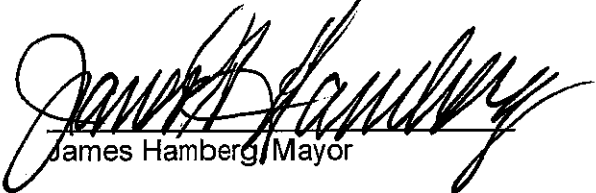
**Payment of Vouchers:** Check vouchers #34882-34912 were presented for Council's review.

**Mayor & Council Comments:** There was discussion of holding a special meeting on Dec. 10 to have the second reading of the ordinance on medical cannabis. Council was in agreement.

**Announcements:** none.

**Adjournment:** There being no further business, **Motion/Second: Anderson/Messmer. Approved by vote: Aye 6 Nay 0.**

ATTEST: Brandi Barton  
Brandi Barton, City Clerk

  
James Hamberg, Mayor